

ROXWELL PARISH COUNCIL

Dear Sir/Madam,

NOTICE OF MEETING

I hereby give you Notice of the Annual General Meeting of Roxwell Parish Council to be held in Roxwell Primary School on Wednesday 12th May 2010 at 7.30pm.

Mrs Lorraine Green
Clerk (Tel: 01206 384159).

AGENDA

1. Election of Chairman.
2. Appointment of Vice-Chairman.
3. Appointment of Representatives.
 - Memorial Hall Committee
 - Recreation Field Sub Committee
 - Essex Association of Local Councils
 - Finance Committee
 - Footpath Representatives
 - Roxwell Charities
 - Responsible Financial Officer
 - Internal Auditor
 - Planning Committee
 - Tree Warden
 - Bus Transport Representative
 - Allotment Wardens
4. Democratic 15 Minutes.
5. Apologies.
6. Minutes of the Meetings held on Wednesday 10th March 2010.
7. Matters Arising.
8. Report by Chelmsford Borough Cllr. Mrs Nicolette Chambers.
9. Report by Essex County Cllr. John Aldridge.
10. Police Matters:-
 - a. Speeding - Minute 8, 28, 46, 66, 86,110, 9,30,49, 68, 85, 108, 8,24,43,64, 82,104, 8,26,44,61,77, 90,8,24,36,49,63,77,11,38,63,82,97,111,8,30,50,70,87,104,8,27,49,71 & 90.
 - b. Changing 30mph speed limit near Dukes Manor – Minute 63,77,11,38,63,82,97,111,8,30,50,70, 87,104,8,27,49,71 & 90.
 - c. Parking in St. Michaels Drive – Minute 104,8,27,49,71 & 90.
 - d. Any Other.
11. Financial Matters:-
 - a. Payments.
 - b. Transfer of Funds.
 - c. Bank Balances.
 - d. Clerk's Salary From 1st April 2010 and Mileage Allowance.
 - e. Changes to Bank Signature List.
 - f. Approval of Accounts for 2009/10 including Approval of Annual Return and Statement of Assurance for Accounts 2009/10.
 - g. Audit of Accounts for 2008/09 and Appointment of External Auditor.

- h. Insurance.
 - i. Any Other.
12. Planning Matters & Applications:-
- a. Stansted/M11 Corridor Study
 - b. Roxwell Landfill, Chignal St. James
 - c. Shepherds, Skreens Park Road
 - d. Butt Hatch Farm, Radley Green Road
 - e. The Hare, Bishops Stortford Road
 - f. The Forge, The Street
 - g. St. Fabians, Gravelly Lane
 - h. Affordable Housing
 - i. Minerals Development Document August 2009
13. Recreation Field/ Toddler Playarea:-
- a. Erection of Fencing Around Play Equipment on Recreation Field – Minute 53,73,90,107,11,30, 52,74 & 93.
 - b. Safety Inspection – Minute 107,11,30,52,74 & 93.
 - c. Dog Fouling and Dogs on Leads – Minute 11,30,52,74 & 93.
 - d. Removal of damaged play equipment at Toddlers' Play Area.
 - e. New equipment at Toddlers Play Area.
 - f. Any Other.
14. Footpaths:-
- a. Poor surface condition of Footpath 48, that goes from Church Green through the Churchyard and The Street – Minute 54,74,91,108,12,53,75 & 94.
 - b. Bridge on the footpath opposite Stonehill Road – Minute 75 & 94.
 - c. River eroding into gateway on footpath towards Tye Hall.
 - d. Any Other.
15. Highway Drainage – Minute 77,107,120,15,37,57,76,93,110,14,33,55,77,96 & 119.
16. Essex County Council Highways Proposed Traffic Schemes – Minute 125, 20,40 & 59,78,94,111,15,34, 56,78,97 & 120.
17. Request for Ramp to be put in on footpath outside Gades Aven – Minute 4,43 & 61,79,95, 112,16,35, 57,79,98 & 121.
18. Overgrown trees around street light opposite The Forge. – Minute 23,61,80,99 & 122.
19. Flood on the South side of Thatchers Farm – Minute 23,63,82,100 & 123.
20. Potholes outside 33 Vicarage Road – Minute 23,65,83,101 & 124.
21. Dispensations – Minute 104 & 126.
22. Roxwell – A Litter Free Zone – Minute 105 & 127.
23. Revised Standing Orders – Minute 128.
24. Winter Salt Bin – Minute 129.
25. Painting of Street Lights – Minute 106.
26. Request for Additional Dog Bins.

Next Meetings 14th July 2010, 8th September 2010 & 10th November 2010

1st May 2010