

**MINUTES OF THE MEETING OF ROXWELL PARISH COUNCIL HELD ON
WEDNESDAY 8TH JULY, 2009 AT 7.30PM IN ROXWELL SCHOOL**

PRESENT:- C. Pavitt, P.G. Evans, H. Hatcher and C. Philpot.

IN ATTENDANCE:- Mrs L. Green (Clerk)
3 Parishioners
Chelmsford Borough Cllr. Mrs Nicolette Chambers
Essex County Cllr. John Aldridge

23. DEMOCRATIC 15 MINUTES

The Chairman advised that Glyn Eastman was ill and the Parish Council wished him well.

A parishioner, Mrs Deakin, reported that the street light opposite The Forge was completely surrounded by trees which needed cutting back. Clerk to report to Highways.

Mrs Deakin reported that the Rights of Way notice was missing in Green Lane by No. 33.

Mrs Deakin reported that there was a flood on the South side of Thatchers Farm where there used to be a pond. Mrs Deakin advised that it needed gullies to be cut into the pond and stop the flood. The water was halfway across the road. The Chairman said he would get Highways to look at the matter.

Mrs Deakin reported that one of the new chevrons by The Hare is missing and two are broken.

A parishioner, Mr Ivor Evans, reported that the hedges needed to be cut back in Green Lane especially outside Radstock as they were 3ft in the road which was making the lane a single track road. Mr Evans also reported that hedges were overgrown on the right hand side of the lane and again the hedges were in the road about 3ft which was dangerous as it was on a blind bend. Mr Evans had written to Strutt and Parker and reported the matter to the farm but still nothing had been done. CBC Cllr. Chambers agreed to deal with the matter and contact Chelmer Housing Partnership.

Mr Evans reported that there were large potholes outside No. 33 Vicarage Road. Chairman agreed to report the matter to Highways. Mr Evans also complained at the speed of vehicles travelling down Vicarage Road, especially parents taking their children to school in the morning. The Chairman advised that the police are doing lots of work on speeding at the moment but they have not come to Roxwell yet. The Chairman agreed to speak to the Police and get them to look at the situation in September when the children go back to school. Mr Evans asked when a footpath would be put in from Vicarage Road /Green Lane to the old post office. The Chairman advised that the matter was on the list for Essex County Council to do and that he would chase the matter up. Cllr. Evans suggested moving it up to a higher priority on the list.

Mr Evans reported that dogs are fouling in Green Lane. He had seen the notice that had been put into the Roxwell Recorder and requested that Green Lane is also included.

Mr Evans reported that the road sweepers are a waste of time as they came in the frost and could not pick anything up.

A parishioner, Mr Barrett, discussed the road signage in Stonehill Road. Mr Barrett had been in correspondence with P.C. Alan Davey regarding the speeding in Stonehill Road. Mr Barrett would like signs that will get drivers to think about slowing down rather than speeding. This could be achieved with signage such that Nathan Lane has at its junction with Writtle Road, namely a larger sign stating that the road is a single track with passing places. Mr Barrett also liked the idea of painting the road surface with some lines and traffic slowing jargon. This would be particularly useful outside Stonehill Farm. Mr Barrett reported that another deer had been killed this evening. The Chairman said that he would speak to the Police and get their views on the situation.

Cllr. Hatcher reported that there have been several mini power cuts that last about a second recently. Cllr. Philpot advised that the electricity company are renewing all the smaller overhead lines in West Chelmsford over the next twelve months.

24. APOLOGIES:-

Cllrs. Wallace, Page, Howlett and PCSO Jon McDonald sent their apologies. Cllrs. Gilkes and Brookes did not attend the meeting.

25. MINUTES OF THE MEETINGS HELD ON 13TH MAY 2009

The minutes of the meeting held on 13th May 2009 were taken as read and the Chairman was authorised to sign them.

26. MATTERS ARISING:-

Nothing to report.

27. POLICE MATTERS

- a) **Speeding** - Minute 8, 28, 46, 66, 86,110, 9,30,49,68,85,108, 8, 24,43,64,82,104,8,26,44, 61,77,90, 8,24,36,49,63,77,1138,63,82,97,111,8,30,50,70,87,104 & 8.

The Chairman said that he would take up Mr Barrett's point regarding the speeding of cars in Stonehill Road with the Police.

- b) **Changing 30mph speed limit near Dukes Manor** – Minute 63,77,11,38,63,82,97,111,8,30,50, 70, 87,104 & 8. Nothing to report.

- c) **Parking in St. Michaels Drive** – Minute 104 & 8.

CBC Cllr. Chambers advised that there is a problem of mixed housing. Applications can be put in individually for a driveway which will be looked at for their own merits.

- d) **Any Other.** – Cllr. Philpot advised that he had attended the NAP meeting. Youth nuisance has been taken off of the Agenda. PCSO McDonald had stopped a quad bike on a bridleway. The rider advised that he was from Essex County Council. Cllr. Aldridge advised that there are no exceptions, even for Council workers, to be riding on a bridleway except for land owners.

28. FINANCIAL MATTERS

a) Payments:-

£

Allianz Insurance	1,564.39	Annual Insurance Renewal
Essex County Council	15.00	Hire of Hall on 13/05/09
Mr S. Pavitt	56.00	Grass Cutting Recreation Field
M.D. Landscapes (Anglia) Ltd	216.20	Grass Cutting Recreation Field
Evans Garden Maintenance	72.00	Grass Cutting Toddlers' Play Area
E-On	61.89	Electricity to Sports Pavilion
Mr S. Pavitt	64.00	Grass Cutting Recreation Field
M.D. Landscapes (Anglia) Ltd	216.20	Grass Cutting Recreation Field
Playsafety Limited	144.90	Play Area Annual Inspections
Mrs B.M. Pavitt	60.00	Cleaning Pavilion June and July 2009
Mrs L.J. Green	481.70	Salary 01.06.09 to 31.07.09 (£400.00) and Expenses From May to July Meeting (£81.70)

The above payments were approved by the Parish Council.

b) Transfer of Funds

17.05.09 Transfer £500.00 from Business Premium Account to Community Account
20.05.09 Transfer £1,800.00 from Business Premium Account to Community Account
21.06.09 Transfer £1,000.00 from Business Reserve Account to Business Premium Account
06.07.09 Transfer £1,000.00 from Business Premium Account to Community Account
06.07.09 Transfer £1,500.00 from Business Reserve Account to Business Premium Account

c) Bank Balances.

The bank balances were as follows:-

Current Account - £1,207.49
Business Premium - £1,967.88
Business Reserve - £8,301.30

d) Audit of Accounts for 2008/09.

The Clerk had sent the forms off to the Auditors.

e) Insurance.

The Chairman had looked into the other insurance company but felt there was not enough information on them. The EALC had recommended that the Parish Council stayed with Allianz so the insurance had been renewed with them.

f) **Any Other** – The Chairman advised that a letter had been received from Roxwell PCC thanking the Parish Council for the grants for the Churchyard and Roxwell Recorder.

29. PLANNING MATTERS & APPLICATIONS

a) **STANSTED/M11 CORRIDOR STUDY** –

b) **CHIGNAL HALL FARM, MASHBURY ROAD** – Planning application proposes the construction and use of an irrigation reservoir on land at Chignall Hall Farm, with the extraction of the underlying sand and gravel. On behalf of the Planning Sub Committee Cllr. Evans reported that prior to the closing date Roxwell Parish Council returned a 'No Comment' response to this application as from documents issued to the Parish Council we knew of no adverse elements relating to this application. The Council was advised of new information that required consideration. After discussion, the Chairman read out Chelmsford Borough Council's objections to the application which had only just been received by the Clerk. It was proposed by Cllr. Pavitt and seconded by Cllr. Brookes that Roxwell Parish Council deliver a post closure date objection to this application as a result of information now available. This was agreed by all Councillors present. No Decision Yet. Cllr. Philpot declared an interest.

c) **ROXWELL LANDFILL, BRITTONS HALL FARM** – Application to revise the pre-settlement contours of the existing landfill operation through the importation of non-hazardous waste and extending the life of the site until 2012 including the variation of the existing restoration from agriculture to amenity restoration comprising of conservation grassland, woodland and hedgerows. Cllr. Philpot declared an interest.

d) **BROADGATES, THE STREET** - Poplar x 2 and Lime x 7 (in churchyard on boundary) along driveway - crown lift to 3m, cutting to branch collar; Horse Chestnut x 4 adjacent house - crown clean, reduce lateral growth by 30%, cutting to suitable growing points (suitable growing points are side branches which are at least one third the diameter of the originating branch). No Objections. **APPROVED.**

e) **LITTLE ACRES, FARMBRIDGE END ROAD** – Single storey side and front extension and new raised roof. No Objections. **REFUSED. Notification of Appeal Received.**

f) **LANIVET, BISHOPS STORTFORD ROAD** – Proposed pitched roof and remodelling of existing conservatory and pitched roof to single storey side protrusion. No comments apart from noting that should the floor/ground average of this proposal exceed the planning department rights in the Metropolitan Green Belt objections would made. **APPROVED.**

g) **LAWNS, THE STREET** - Yew x 1 in rear garden of property on boundary with Broadgates - crown reduce by 2m maximum, cutting to suitable growing points and crown clean. (Suitable growing points are side branches which are at least one third the diameter of the originating branch). No Objections. **APPROVED.**

h) GRAVELLY END, GRAVELLY LANE - First floor front extension with pitched roof to replace existing flat roof dormer. New slate tiles to existing roof and associated alterations. Two storey rear extensions to include a first floor terrace. No Objections. **APPROVED.**

i) THE REST, COOKSMILL GREEN – Demolition of existing conservatory and erection of single storey rear extension. No Objections. No Decision Yet.

k) 29 STONEHILL ROAD – Two storey side, single storey front extension & conservatory to rear. No Objections. No Decision Yet.

Appeal Decision for Chalk End Farm House, Chalk End, Planning Application No. 08/01727/FUL– The Planning Inspectorate dismissed the appeal.

30. RECREATION FIELD/TODDLER PLAYAREA

a) Best Kept Playing Field Competition – Minute 41,66,85,100,114,11,33,53,73,90,107 & 11. –

The Chairman advised that no results had been announced yet.

b) Erection of Fencing Around Play Equipment on Recreation Field – Minute 53, 73,90,107 & 11 –

The Chairman had met with Oddy's Fencing. Their manufacturer will not supply a handle for the gate.

c) Insurance Legalities regarding people playing golf on the Recreational Field – Minute 107 & 11 –

The Chairman advised that notices had been put up which had been ripped down regularly. A permanent notice has been put in the Pavilion which cannot be removed. One person had been spotted playing golf despite the notices. The Chairman said that he would speak to them if he sees them playing golf again.

d) Safety Inspection – Minute 107 & 11– The Chairman advised that the inspections had been carried out.

The inspection reports had been received. There were no major issues. The Chairman said that an eye needed to be kept on one or two points as there was wear and tear on a couple of items. The safety surface also needed to be looked at.

e) Dog Fouling – Minute 11.

Notices had been put in the Pavilion which could not be taken down. A meeting will be held of the Recreation Field Sub Committee to discuss the matter further once the Chairman had spoken to Cllr. Wallace to see how he is getting on with the Byelaw and then the Parish Council could look at the permanent signage.

f) Any Other – Nothing to report.

31. FOOTPATHS

a) Footpaths in Village With Wheelchair Access – Minute 115,12,34,54,74,91,108 & 12. –

Nothing to report. It was agreed that the item could be removed from the Agenda.

b) Poor surface condition of Footpath 48, that goes from Church Green through the Churchyard and The Street – Minute 54,74,91,108 & 12. -

The Chairman advised that nothing had been done yet. The footpath belongs to the Church but Highways have agreed to carry out patch repairs.

c) Any Other - Nothing to report.

32. BULK LITTER CONTAINERS – Minute 97,116,18,35,52,66,82,95,13,29,41,54,68,82,12 & 43, 68,87,102,116,13,35,55,75,92,109 & 13.

The dates and times of the collections are as follows:-

25TH JULY 2009 - FROM 7.45AM TO 8.45AM.

To be placed in Green Lane at the top end by the entrance to the allotment areas

26TH SEPTEMBER 2009 – FROM 7.45AM TO 8.45AM.

Entrance to Colleybridge Lane on the Cooksmill Green Road.

31ST OCTOBER 2009 - FROM 7.45AM TO 8.45AM.

To be placed in Green Lane at the top end by the entrance to the allotment areas

28TH NOVEMBER 2009 - FROM 11.15AM TO 12.15PM.

Layby off A1060 by Boggis Farm, to the east of the Cross Keys Public House, Boyton Cross.

33. HIGHWAY DRAINAGE – Minute 77,107,120,15,37,57,76,93,110 & 14.

The Chairman had spoken to Highways who had looked at the drainage issues in The Street. The Chairman advised that one or two still flood. The work to the pond had been carried out. Highways are aware of all flooded areas and they have been put on a list to be looked at.

34. ESSEX COUNTY COUNCIL HIGHWAYS PROPOSED TRAFFIC SCHEMES – Minute 125,20,40,59,78,94,111 & 15.

The Chairman advised that the list would be reviewed and the footpath in Vicarage Road from Green Lane to the old Post Office would be prioritised due to the safety aspect for pedestrians.

35. REQUEST FOR RAMP TO BE PUT IN ON FOOTPATH OUTSIDE GADES AVEN. – Minute 4, 43,61,79,95,112 & 16.

Nothing to report – Chairman to chase matter up with Highways.

36. REQUEST FOR ADDITIONAL CHEVRONS TO BE ERECTED TO THE ROADSIDE ALONG THE DITCHES BY THE BRIDGE AT THE HARE PUBLIC HOUSE – Minute 83,115 & 18.

The Chairman advised that the work had been carried out although one chevron was now missing and two were broken as reported in Democratic 15 Minutes. Clerk to remove item from Agenda.

37. ROAD SIGNAGE IN STONEHILL ROAD AND HORSE SIGNAGE AT STONEHILL FARM – Minute 83,117 & 20.

The Chairman advised that the signs had been erected. Clerk to remove item from Agenda and put Further Signage for Stonehill Road on next Agenda.

38. BUS ROUTE 46 – Minute 119 & 21.

The Chairman advised that the service will continue for a further 4 years from September 2009. First Essex Buses are to operate the service. ECC Cllr. Aldridge advised that there will be minor timetable changes. The fares will be reviewed annually to ensure that they do not exceed the £5.00 subsidy. Clerk to take item off Agenda.

39. SUMMER PLAYDAY - Minute 22.

The Clerk had been advised that due to financial cutbacks at Chelmsford Borough Council no Playdays had been organised this year. Subsequently, last week the Parish Council were offered a playday in August. The Chairman had decided that there was not enough notice given in order to organise the event so no playday would be held this year. Clerk to remove item from Agenda.

40. LOOSE WOODEN PANELS HANGING DOWN ON THE BUS SHELTER BY THE HARE – Minute 4.

The Chairman had repaired the loose panel but there is another panel completely missing which the Chairman will organise to be replaced before the next meeting.

41. POT HOLE AT THE TOP END OF ST. MICHAELS DRIVE – Minute 4.

The Chairman advised that the pothole had been inspected but it does not meet the criteria to be repaired but it will be monitored by Highways. Clerk to remove item from Agenda.

42. REPAIR TO VILLAGE SIGN – Minute 4.

The Chairman advised that the matter was in hand and should be back fairly soon.

43. REQUEST FOR A MEMORIAL BENCH TO BE PLACED IN MILL CLOSE IN MEMORY OF GERALD REICHENFELD.

The Chairman advised that a request had been received for a memorial bench but two days later the lady had E-mailed to say that the rest of the family had decided not to proceed. Clerk to remove from the Agenda.

MEETING CLOSED 8.22pm

CHAIRMAN.

DATE

NEXT MEETING – WEDNESDAY 9TH SEPTEMBER 2009 AT 7.30pm IN ROXWELL SCHOOL