

**MINUTES OF THE MEETING OF ROXWELL PARISH COUNCIL HELD ON
WEDNESDAY 14TH SEPTEMBER, 2011 AT 7.30PM AT ROXWELL PRIMARY SCHOOL**

PRESENT:- C. Pavitt, H. Hatcher, Mrs N. Chambers, C. Philpot, M. Page, Mrs E. Drakeford,
K. Walker & F. Corkhill.

IN ATTENDANCE:- Mrs L. Green (Clerk)
2 Parishioners
PCSO Gina Bennett

51. DEMOCRATIC 15 MINUTES

A parishioner, Roy Cumbers, advised that the hedge adjacent to Thatchers Farm had been cut on Monday but enquired whether another foot could be taken of. Mr Cumbers also reported that he felt that the corner at Thatchers Farm required consideration for installation of new signage and road markings to improve the safety at this site.

Mr Cumbers reported the dangerous state of the expansion joints in St. Michaels Drive. The Chairman advised that Highways had previously been requested to carryout repairs, but at that time they did not meet the criteria for repairs. Mr Cumbers advised that some were over 8inch wide and should be 1 inch and were 2-3 inches deep which is very dangerous. Chairman agreed contact Highways on all the points reported by Mr Cumbers.

Cllr. Hatcher had received complaints that it is difficult to see traffic at the end of Vicarage Road where you turn left at The Hare as a new hedge has been planted on the left of the car park. Cllr. Chambers stated that it is an extremely dangerous junction. She advised that there had been a couple of car rallies held at the pub which was making the situation worse. It was reported that a couple of tractors had also been parked there. The Chairman advised the event was held on the first Saturday of every month and asked PCSO Bennett to speak to the landlord.

Cllr. Drakeford reported that the waste bin in Church Green has collapsed.

52. APOLOGIES:-

Cllr. Wallace and ECC Cllr. John Aldridge sent their apologies.

53. MINUTES OF THE MEETING HELD ON 13TH JULY 2011

The Clerk advised that Cllr. Corkhill needed to be added to the list of Councillors present. Cllr. Page asked that under Minute 40b F40 was changed to read F34 and F34 to read F40 in the fourth line from the bottom. It was agreed that the word 'all' would be deleted from the final sentence. These alterations, amendments were made and signed by the Chairman before authorisation of the minutes.

The minutes of the meeting held on 13th July 2011 were taken as read and the Chairman was authorised to sign them.

54. COUNCILLORS DECLARATION OF INTERESTS ON ANY AGENDA ITEMS FOR THIS MEETING.

Cllr. Philpot declared an interest in items 10g, 10h, 10i, 12a and 12b on the Agenda.

55. MATTERS ARISING:-

Nothing to report.

56. REPORT BY CHELMSFORD BOROUGH CLLR. MRS NICOLETTE CHAMBERS.

Recycling: CBC has begun collecting liquid food and drinks cartons such as Tetra Pak, as part of its kerbside recycling service giving residents to Chelmsford the opportunity to recycle even more of their household waste. Cartons like Tetra Pak are often made up of three different materials; card, plastic and aluminium foil and this makes them difficult to recycle as each material has to be separated. The Council now operates a material sorting facility which is located at its Freighter House depot. Once sorted your cartons are ready to be transported to a recycling reprocessing factory. They are then recycled into a number of different products, ranging from plasterboard liner to high strength paper bags and envelopes. The mix of plastic and aluminium can then be used in furniture to generate energy. For more information on recycling telephone 01245 615800.

A Big Splash at Riverside: The Riverside Ice and Leisure Centre became part of the nation's bigger ever swimming campaign "Big Splash". The Council has joined forces with British Swimming and the BBC to deliver and inspire more people to take up swimming. From September families will be able to swim without splashing out with a half price offer on Sunday mornings. Between 8am and 11am swimming will cost just £2 for adults and only £1 for children (aged 5 – 15 years). This offer is valid for swimming in the main pool and the last admission will be 10.30am. Additionally, the Centre will be running a special offer on its Pure Aqua monthly swim memberships. **Sign up for a six month membership in September and receive the seventh month free.**

Town Centre Management

Retail Market Car Park: The entire car park will re-open on 4th November. Levels 1 and 2 opened recently. The market traders returned to the ground floor on 30th August.

Christmas Lights: Switch on for the High Street takes place on 27th November and Moulsham Street will switch its lights on 28th November. The theme for celebrations for this year will involve our communities and schools in various activities.

ESSEXstreetdiversions returns to Chelmsford for its ninth year on Saturday 1st October. As part of this award winning international festival, all manner of curious characters will decent on the town centre festival with a grand finale by Bash Street Theatre from 5pm. Between 10.30am and 4.30pm the town will be filled with the weird wonderful and downright bizarre, so don't be alarmed if you see a pair of dapper penquins, a giant lobster, comedic nannies, an unsavoury litter picker or even crazy hair sculptors all the way from Spain.

Ward Surgeries: I am available to discuss matters relating to your village or CBC on the following dates:-

Saturday 28th September:	Highwood Village Hall	10.30am – 11.30am
	Chignal Village Hall	12.15pm – 1.15pm
Saturday 1st October	Roxwell Memorial Hall	10.30am – 11.30am
	Pleshey Village Hall	11.45am – 12.45pm

Everyone is welcome and I look forward to seeing you.

Cllr. Chambers advised that CBC will be introducing food recycling. Last year people were asking how much Olly Muirs was paid to perform at the Christmas Lights switch on. Cllr. Chambers confirmed that the figure was £3k and the high street retailers had paid this fee. There will not be any performers at this year's switch on. Cllr. Chambers reported that CBC had put together a Committee called the Big Society which is how CBC communicates with the community. £200k had been put towards the scheme and the Parish Council can apply for grants.

57. REPORT BY ESSEX COUNTY CLLR. JOHN ALDRIDGE.

The Chairman advised that Cllr. Aldridge had sent the Clerk information on the salt bin scheme and details on the Travellers Eviction from Dale Farm. It was reported that if the travellers go on Council land they cannot be evicted for 28 days. Cllr. Philpot enquired whether the Parish Council's insurance covered them if travellers needed to be evicted from Parish Council land. Chairman agreed to look into the matter.

58. POLICE MATTERS

- a) **Speeding** - Minute 8, 28, 46, 66, 86,110, 9,30,49,68,85,108, 8, 24,43,64,82,104,8,26,44,61,77,90, 8,24,36,49,63,77,1138,63,82,97,111,8,30,50,70,87,104,8,27,49,71,90,113,10,33,54,78,104,128,13& 36.

PSCO Bennett advised that she now has the results of the speed checks carried out and asked the Chairman to meet her to discuss the results and report back to the next meeting. The checks had been carried out in Vicarage Road inward and outward bound. PCSO Bennett suggested setting up Community Speedwatch in the village. PCSO Bennett had just finished her training on the speed bus. PCSO Bennett reported that there had been 1 burglary and 1 theft other. She reported that Pleshey are having a spate of shed burglaries and advised that Highwood had an attempted burglary these incidents are going to be reported to Dennis Revell of Neighbourhood Watch to make residents aware. PCSO Bennett is also going to knock on residents' doors in Roxwell tomorrow to make them aware. Cllr. Walker enquired whether the Parish Council could have results of crimes given to them. PCSO Bennett agreed to check for results of detected and undetected crimes and report back.

- b) **Changing 30mph speed limit near Dukes Manor** – Minute 63,77,11,38,63,82,97,111,8,30,50,70, 87,104,8,27,49,71,90,113,10,33,54,78,104,128,13 & 36.

Chairman to chase matter with Highways.

- c) **Parking in St. Michaels Drive** – Minute 104,8,27,49,71,90,113,10,33,54,78,104,128,13 & 36.

Nothing to report.

- d) **Any Other.** – Nothing to report.

59. FINANCIAL MATTERS

a) Payments:-

£

Mr S. Pavitt	77.50	Grass Cutting Recreation Field
Mrs L. Bridges	30.00	Hire of room for July meeting
Langley Property Services	246.00	Installing Electric cabinet cover and gutter fittings
M.D. Landscapes (Anglia) Ltd	378.00	Grass Cutting Recreation Field
Audit Commission	162.00	Audit Fee 2010/11
Mr S. Pavitt	90.00	Grass Cutting Recreation Field
Mrs B.M. Pavitt	83.11	Cleaning Sports Pavilion August and September and supplies.
E-on	45.71	Electricity to Sports Pavilion
Mrs L.J. Green	326.40	Salary 01.08.11 to 30.09.11
Mrs L.J. Green	93.95	Expenses 14.7.11 – 14.9.11
HM Revenue & Customs Only	122.40	PAYE & N.I.
Evans Garden Maintenance	108.00	Grass Cutting Toddlers Play Area

The above payments were approved by the Parish Council.

b) Transfer of Funds.

21.07.11 Transfer £1,000.00 from Business Saver Account to Community Account
14.08.11 Transfer £500.00 from Business Saver Account to Community Account
14.09.11 Transfer £500.00 from Business Saver Account to Community Account

c) Bank Balances.

The bank balances were as follows:-

Current Account - £ 1,523.41
Business Premium - £ 485.78
Business Reserve - £10,764.45

- d) **Audit of Accounts for 2010/11** – The Auditors had now signed off the accounts and the closure notice had been put onto the noticeboard. Clerk to remove item from Agenda.
- e) **Queens Diamond Jubilee – Consider funding of insurance premium** - Nothing to report.
- f) **Any Other** – The Chairman advised that there were two cheques to be banked £400.00 from Writtle Manor F.C. for the 2010/11 season and £440.00 from Roxwell Blues Cricket Club for the 2011 season.

60. PLANNING MATTERS & APPLICATIONS

- a) **HOE STREET FARM, HOE STREET** - Construction of 3 bay cartlodge. **APPROVED..**
- b) **HOPPITS, RADLEY GREEN** – Dormer window to rear elevation. No Objections.**APPROVED.**
- c) **BARRIMORE, BOYTON CROSS** - Single storey side and rear extension. **APPROVED**
- d) **LUKES HOUSE, BOYTON CROSS** – Part two storey, part single storey rear extension with first floor dormer window to side elevation. Additional dormer window to front elevation. **APPROVED.**
- e) **27 STONEHILL ROAD** – Replace existing single storey rear extension with part single/part two storey rear extension. Replace existing detached garage with new detached double garage. No Objections. No Decision Yet.
- f) **THE CUCKOO, RADLEY GREEN ROAD** – Demolition of existing rear kitchen & stores & side wc block. Construction of single storey rear kitchen, stores and wc block and two storey side extension. Insertion of new window to first floor side elevation. No Objections. No Decision Yet.
- g) **BOYTON HALL FARM, BOYTON HALL LANE** – Installation of solar panels on existing agricultural building. South West facing roof slope. No Objections. No Decision Yet. Cllr. Philpot declared an interest.
- h) **BOYTON HALL FARM, BOYTON HALL LANE** – Retention of access roads without compliance with condition 60 of permission CHL/0445/91 dated 9/8/93. No Objections. No Decision Yet. Cllr. Philpot declared an interest.
- i) **MINERALS DEVELOPMENT DOCUMENT AUGUST 2009** – The Chairman advised that three other sites had now been out into the equation but no decision have been made as yet.

61. RECREATION FIELD/TODDLER PLAYAREA

- a) **Safety Inspection** – Minute 107,11,30,52,74, 93,116,13,36,57,81,107,131,16 & 39 – The Chairman advised that there were one or two very minor items remaining which were not dangerous and should be done by the next meeting.
- b) **Grant Request to EPFA** – Minute 131,16 & 39 – The Chairman had met with the Field Officer and explained what the Parish Council wanted to do. The Officer is arranging to give a list of contractors to the Chairman. Chairman that the Council would submit an application for a grant for the March 2012 round of awards by the EPFA..
- c) **Redecoration/repairs to Pavilion** – Minute 16 & 39 – The Chairman advised that the redecoration/repairs were now complete and the Clerk could remove the item from the Agenda.
- d) **Roller for Cricket Square – Minute 39** – Nothing to report. The Chairman had not arranged for the company to look at the roller yet but advised that he did manage to get the roller started.
- e) **Any Other** – The Chairman advised that all clubs were up-to-date with their hire fees.

62. FOOTPATHS

- a) **Bridleway 1 Newland Hall to Newark Hall** – Minute 132,17 & 40. Cllr. Philpot declared an interest. The Chairman advised that the TPO had now been made official. A TPO had been put on four groups of trees/shrubs. Cllr. Chambers advised that the landowner can appeal if they wish to do so.
- b) **Changes to footpaths 10 and 12 – Bridleway 42** – Footpaths 34,40 & 66 – Minute 40. Cllr. Philpot declared an interest and left the room. The Chairman advised that ECC had decided to make F40 official. The Parish Council had no objections.
- c) **Any Other** – Nothing to report.

63. HIGHWAY DRAINAGE – Minute 77,107,120,15,37,57,76,93,110,14,33,55,77,96,119,15,38,59,83, 109,133,18 & 41.

The Chairman advised that there were no problems at present. This item it was agreed could be removed from the next agenda.

64. ESSEX COUNTY COUNCIL HIGHWAYS PROPOSED TRAFFIC SCHEMES – Minute 125,20,40,59,78,94,111,15,34,56,78,97,120,16,39,60,84,110,134,19 & 42.

Nothing to report. Chairman to chase with Highways.

65. REVISED STANDING ORDERS – Minute 128,23, 44,65,88,114,138,22 & 45.

Cllr. Philpot advised that item 2c should be changed to 7.30pm and item 22a the word 'purpose' was spelt incorrectly. It was agreed that the document would be adopted at the next meeting.

66. REQUEST FOR ADDITIONAL DOG BINS – Minute 26,46,67,90,116,140,24 & 46.

The School Caretaker had reported to the Chairman that there is a lot of dog faeces being left outside the School.

67. FENCE AND GREENERY OPPOSITE HOOKS COTTAGES - Minute 27, 68,91,117,141,25 & 47.

Nothing to report. Chairman to look at matter.

68. INTER-VILLAGE OLYMPICS/QUEENS DIAMOND JUBILEE 2012 – Minute 121, 145, 27 & 48.

Nothing to report. Cllr. Philpot advised that a meeting is being held next week. The Chairman was not aware of this meeting.

69. HEDGE NEEDS CUTTING BACK BY THATCHERS FARM – Minute 29.

The Chairman advised that the hedge had been cut back. Clerk to remove item from Agenda.

70. HEDGE OUTSIDE RADLEY GREEN FARM ENCROACHING ONTO THE CARRIAGEWAY – Minute 29.

The Chairman advised that the work had not yet been carried out. He advised that there is a lot of work going on around the parish at the moment and hopefully the hedge will be done by November.

MEETING CLOSED 8.35pm

CHAIRMAN.

DATE

NEXT MEETING – WEDNESDAY 9TH NOVEMBER 2011 AT **7.30pm** IN ROXWELL SCHOOL